

Memo

To: Service Coordinators and Intake Coordinators
From: Bureau of Child Development
Date: October 4, 2004
Re: New and Revised Forms

The new and revised forms that were to be posted on the First Steps web site by October 1, 2004 will not be ready to post by that date. We are sorry for any inconvenience that this may cause you but the form process has multiple steps that must be completed. Additionally, in talking with Service Coordinators it was overwhelmingly stated that individuals preferred to wait for the final version of the form prior to posting or distribution. You may continue to use the current forms until the new forms are posted with form numbers.

If you have any questions, please contact your First Steps County Consultant or Service Coordinator Regional Points of Contact. Thank you for your patience and cooperation.